



## **ANNOUNCEMENT OF MANDATORY TRAINING FOR INDIVIDUAL PROVIDERS IN THE HOME SERVICES PROGRAM**

August 1, 2019

An agreement between SEIU and the State requires all Incumbent (Incumbents defined as any provider who has been a provider for 12 months or more in active status) Individual Providers (IPs) currently working for a customer of the Illinois Department of Human Services (IDHS) Division of Rehabilitation Services - Home Services Program to attend an annual mandatory **PAID** in-person training class about understanding job requirements, timecards and helping IPs fight fraud, abuse, neglect & financial exploitation.

This training is paid for by the State and conducted by the SEIU Member Education and Training Center for all incumbent IPs. Incumbent IPs will be paid for only two (2) hours for training including a 30-minute unpaid break. You can receive your payment via direct deposit, if you provide your banking information when you register for the class. If you do not provide this information you will receive a paper check. You must register in advance to attend a training class.

Incumbent IPs have until June 30, 2020 to complete the annual Incumbent IP training. In addition to sessions listed in this notification, the SEIU Member Education and Training Center will be scheduling additional sessions throughout the remainder of 2019 and 2020.

### **You can register for training by calling or going online:**

- **Call (866) 315-7176**
- **Or go online at <https://member.seiuhcil.org/>**

#### **What to bring to the training:**

1. State-issued ID or Driver's License
2. Copy of this notification

You will be required to sign in and out of the training and complete an Acknowledgement Form stating you completed the training.

Sincerely,

SEIU Member Education and Training Center (SEIU METC)  
*Providing high quality training to Individual Providers since 2011*



# Sign Up for Mandatory Paid Training

## Understanding Job Requirements, Timecards and Helping Caregivers Fight Fraud, Abuse, Neglect and Exploitation

All Individual Providers (IPs) in the IDHS/DRS Home Services Program will be paid for time spent in training.

### Alton

#### IMPACT CIL

2751 E. Broadway  
Alton, IL 62002  
Tues. Sept. 17  
5:00pm to 7:30pm  
Wed. Oct. 9  
5:00pm to 7:30pm

### Carbondale

#### Carbondale Civic Center

200 S. Illinois Ave.  
Room 116-118  
Carbondale, IL 62901  
Tues. Sept. 17  
6:00pm-8:30pm  
Tues. Oct. 22  
6:00pm-8:30pm

### Champaign

#### I Hotel and Conference Center

1900 S. 1st St.  
Champaign, IL 61820  
Thurs. Sept. 12  
6:00pm to 8:30pm  
Loyalty Room  
Wed. Oct. 16  
6:00pm to 8:30pm  
Knowledge Room

### Chicago

#### SEIU Healthcare

2229 S. Halsted St.  
Chicago, IL 60608  
Wed. Sept. 11  
6:00pm to 8:30pm  
Wed. Sept. 18  
11:00am to 1:30pm  
Wed. Sept. 18  
2:30pm to 5:00pm  
Mon. Oct. 14  
6:00pm to 8:30pm  
Sat. Oct. 19  
10:00am to 12:30pm  
Tues. Oct. 22  
11:00am to 1:30pm  
Tues. Oct. 22  
2:30pm to 5:00pm

### Danville

#### Danville Public Library

319 N. Vermilion St.  
Danville, IL 61832  
Wed. Sept. 18  
4:30pm to 7:00pm

### Decatur

#### Decatur Public Library

130 N. Franklin St.  
Decatur, IL 62523  
Sat. Oct. 12  
10:00am to 12:30pm

### Des Plaines

#### Oakton Community College

1600 E. Golf Rd., Room 1608  
Parking Lot C-Faculty  
Des Plaines, IL 60016  
Tues. Sept. 10  
6:00pm to 8:30pm  
Thurs. Oct. 10  
6:00pm to 8:30pm

### Elgin

#### Elgin Community College

1700 Spartan Dr.  
Spartan Auditorium  
Elgin, IL 60123  
Tues. Oct. 15  
6:00pm to 8:30pm

### Fairview Heights

#### Fairview Public Library

10017 Bunkum Rd.  
Park in rear  
Fairview Heights, IL 62208  
Tues. Sept. 10  
4:30pm to 7:00pm  
Tues. Oct. 8  
4:30pm to 7:00pm

### Galesburg

#### Galesburg Public Library

40 E. Galesburg St., 2nd floor  
Galesburg, IL 61401  
Wed. Oct. 9  
5:00pm to 7:30pm

### Joliet

#### Joliet Junior College

1215 Houbolt Ave.  
Room EC-2002  
Use Parking Lot S7  
Joliet, IL 60431  
Tues. Sept. 17  
6:00pm to 8:30pm  
Thurs. Oct. 17  
6:00pm to 8:30pm

### Mt. Vernon

#### SEIU Office

206 S. 9th St.  
Mt. Vernon, IL 62864  
Sat. Sept. 21  
10:00am to 12:30pm

### Peoria

#### Illinois Central College

5407 N. University St.,  
Arbor 111  
Peoria, IL 61614  
Sat. Sept. 21  
10:00am to 12:30pm  
Thurs. Oct. 10  
5:00pm to 7:30pm

### Rockford

#### SEIU Office

4920 E. State St.  
Rockford, IL 61101  
Sat. Sept. 21  
10:00am to 12:30pm

### Springfield

#### SEIU Union Office

701 S. Second St.  
Springfield, IL 62704  
Thurs. Sept. 19  
5:00pm to 7:30pm  
Tues. Oct. 15  
5:00pm to 7:30pm

### Waukegan

#### Field House Sports & Fitness Center

800 Baldwin Ave., Room A-B  
Waukegan, IL 60085  
Thurs. Sept. 12  
6:00pm to 8:30pm

### Español

Clases Estatales Obligatorias para Proveedoras Individuales

### Chicago

#### SEIU Healthcare

2229 S. Halsted St.  
Chicago, IL 60608  
mié. 11 de sept.  
6:00pm a 8:30pm  
mié. 18 de sept.  
11:00am a 1:30pm  
mié. 18 de sept.  
2:30pm a 5:00pm  
lun. 14 de oct.  
6:00pm a 8:30pm  
sáb. 19 de oct.  
10:00am a 12:30pm  
mar. 22 de oct.  
11:00am a 1:30pm  
mar. 22 de oct.  
2:30pm a 5:00pm

### Des Plaines

#### Oakton Community College

1600 E. Golf Rd., Room 1603  
Parking Lot C-Faculty  
Des Plaines, IL 60016  
mar. 10 de sept.  
6:00pm a 8:30pm  
jue. 10 de oct.  
6:00pm a 8:30pm

### Elgin

#### Elgin Community College

1700 Spartan Dr.  
Spartan Auditorium  
Elgin, IL 60123  
mar. 15 de oct.  
6:00pm a 8:30pm

### Joliet

#### Joliet Junior College

1215 Houbolt Ave.,  
Room EC-2002  
Use Parking Lot S7  
Joliet, IL 60431  
mar. 17 de sept.  
6:00pm a 8:30pm  
jue. 17 de oct.  
6:00pm a 8:30pm

### Rockford

#### SEIU Office

4920 E. State St.  
Rockford, IL 61101  
sáb. 21 de sept.  
10:00am a 12:30pm

### Waukegan

#### Field House Sports & Fitness Center

800 Baldwin Ave., Room A-B  
Waukegan, IL 60085  
jue. 12 de sept.  
6:00pm a 8:30pm

### Polski

Stanowe Obowiązkowe treningi dla poszczególnych pracowników

### Chicago

#### SEIU Healthcare

2229 S. Halsted St.  
Chicago, IL 60608  
Wed. Sept. 18  
2:30pm to 5:00pm  
Tues. Oct. 22  
2:30pm to 5:00pm

### Des Plaines

#### Oakton Community College

1600 E. Golf Rd., Room 1608  
Parking Lot C-Faculty  
Des Plaines, IL 60016  
Tues. Sept. 10  
6:00pm to 8:30pm  
Thurs. Oct. 10  
6:00pm to 8:30pm

### Elgin

#### Elgin Community College

1700 Spartan Dr.  
Spartan Auditorium  
Elgin, IL 60123  
Tues. Oct. 15  
6:00pm to 8:30pm

### Joliet

#### Joliet Junior College

1215 Houbolt Ave.  
Room EC-2002  
Use Parking Lot S7  
Joliet, IL 60431  
Tues. Sept. 17  
6:00pm to 8:30pm  
Thurs. Oct. 17  
6:00pm to 8:30pm

To register, go to <https://member.seiuhcil.org/> or call 866-315-7176.

You must pre-register in order to attend. Bring your state-issued ID or driver's license and a copy of this notification to the training.